

GWDC ARMA VIRTUAL BOARD OF DIRECTORS MEETING

Tuesday, November 5, 2013

In Attendance:

Darren Bruening

Paula Blake

Rahim Briggs

Mark Moore

Averi Roberts

Ashera Stanton

The meeting was called to order at 12:07 P.M. A quorum was not met.

MINUTES – The September 2013 minutes were approved with edits via email. Minutes will be posted on our web as public documents, starting with October, 2013 and working back.

WEBSITE- www.gwdcarma.org

Our new address will be listed on our Evites. We have met our goal to create a new site and launched it at our October chapter meeting. Event registration links are not active as yet. We now have BOD personal email available on our site. Instructions have been sent.

*The invoice for final payment to Gallop is due

*Program updates are needed to add to the website.

*The PayPal link info needs to be activated.

*We need a disclaimer on our home page re: proprietary info, privacy, etc.

* Spring Seminar Info needs to be added.

*Our application for “Chapter Website of the Year” 2014 was submitted.

MEMBERSHIP – Sponsors are needed for next year. Recall has agreed to sponsor a month, but that needs to be confirmed.

November 20 - Crowell & Moring will host. Iron Mountain will sponsor.

December- at Clifford Chance

January 2014 – at Dickstein Shapiro

March 2014 – at K&L Gates

Still needed are locations for February, April and May. Our goal is to have 2 sponsors per meeting.

Phone calls will be made to members to help increase attendance. We need a process to manage social content. A suggestion was made to create Face Book invitations so they can be accessed on smart phones.

PROGRAMS – October’s speaker was interesting, informative and relevant. Attendance was very good. There were no raffle tickets, so we made do with business cards and slips of paper. Someone volunteered to bring some of the treasurer’s supplies each month. Our Chapter banner was MIA.

November 20- Jessica Homze, from Dickstein, will speak about “Security on the Defense” at Crowell & Moring. Iron Mountain will sponsor.

ARMA CONFERENCE- About 15 Chapter members were at the conference. The overall attendance was strong. There were excellent networking opportunities and relevant educational topics. The conference ran from Sunday afternoon through Wednesday. The Sunday sessions were taking place before some travelers had even arrived.

TREASURER – N/A

OTHER- Various Chapters are working on activity specific to Federal Government Requirements, NARA OMB-12-18. They want to share with other members to build awareness. Do we want to send this info to our members?

The meeting was adjourned at 12:52 P.M.

Respectfully submitted,

Secretary, GWDC ARMA