

GWDC ARMA VIRTUAL BOARD OF DIRECTORS MEETING

Tuesday, February 4, 2014

In attendance:

Darren Bruening

Paula Blake

Rahim Briggs

Susan Brown

Chris Glasper

Averi Roberts

Ashera Stanton

The meeting was called to order at 12:04 P.M., with a quorum in attendance.

PROGRAMS – Ralph Petti will do a workshop for our February 19th meeting at Crowell and Moring, 1001 PA. Ave., NW, Washington, DC 20004. We will do 2 drawings for free registrations to our Spring Seminar.

Spring Seminar- March 19th; waiting for confirmation from K&L Gates. Confirmed speakers are Jason Barron and Julie Colgan, Current President of ARMA Int'l. Someone from Open Text will also speak on email archiving. If anyone knows of speakers re: e-mail, please contact the Seminar Chairperson. Pricing was discussed and voted upon.

Early Bird –Before March 6

\$125 – full day

\$75 – half day

\$50- students

After March 6 –online or walk-in

\$150 -full day

\$100- half day

\$60 –students

It's important that BOD members attend to show support and leadership. We also need to encourage others to attend.

Brian McCauley's power point slides will be sent to January meeting attendees, and will be posted on our website.

ARMA Road Show – May 8 “Becoming a Certified Information Professional” We will have 3 complimentary registrations, which we may use as door prizes. Once we get more information from ARMA, we will start promoting this event.

WEBSITE

A page has been added for Doug Smith with a link to aTwitter account.

Sponsorship has been increased to \$250. Our Career Opportunity page has been updated. The hyperlink will include title/federal/private, etc. and date posted. The Spring Seminar will have a registration page. If you want to revise your BOD bio or photos, please send changes to the

Webmaster. The Calendar will be changed to show the weeks from Sunday to Saturday, rather than Monday to Sunday. We should be using our GWDC ARMA email addresses, except for a few people who are still having problems. For website training, please contact the Webmaster. They will be offered on Fridays.

ARMA - Tammy Wheeler, from the Mid-Atlantic Region, has sent an invoice for our Chapter assessment. This year, it is \$2 per member, rather than the \$3 per member in the past years. Based on a headcount of 194 members, we will send a check for \$388.

ARMA International has asked for our By-laws, which are currently being tweaked.

MEMBERSHIP- We will post our committees on the web and solicit volunteers from our membership.

MISC. - A new vendor "Proof Point" will sponsor a meeting, possibly in March, April or June. Our April meeting will be at Sidley Austin, the May meeting will be at McDermott. Someone will look into holding our Seminar at the Office of the Attorney General. It is a government building with a large conference room. It would provide exposure for government participation, and is accessible from the Judiciary Square metro, 421 4th Street.

The meeting was adjourned at 12:51 P. M.

Respectfully submitted,

Secretary, GWDC ARMA